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Board Meeting Minutes

Nashville Christian Institute

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1-7-1944

### January 7, 1944

Nashville Christian Institute

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## NASHVILLE CHRISTIAN INSTITUTE

4:00 p. m., January 7, 1944

### Minutes of the Meeting

The Board of Directors of the Nashville Christian Institute met at the Institute, with the following members present: A. M. Burton, S. H. Hall, A. R. Holton, J. R. Holmes, C. D. Smith, Robert E. Campbell and A. C. Pullias.

The minutes of the previous meetings were read and approved, subject to corrections. The Executive Committee reported to the board as a whole that a letter of resignation had been received from Brother A. C. Holt, dated November 22, 1943. It was reported that Brother Hall had been to the school, explained Brother Holt's resignation to students and teachers and made his retirement acceptable to all concerned.

Brother Keeble was called in from the field to assume active charge of the school for the time being.

The Executive Committee reported further that Brother A. M. Burton had donated to the Nashville Christian Institute 2500 shares of stock in the Life and Casualty Insurance Company, certificate number 3238. A stock dividend gave the school 2500 additional shares, certificate number 3519. On December 1, Brother Burton donated 50 additional shares, certificate number 24829.

Brother J. E. Acuff, treasurer for special funds, requested that he be authorized to change the name of the account with the American National Bank from J. E. Acuff, Treasurer, Nashville Christian Institute, to Nashville Christian Institute, J. E. Acuff, Treasurer. A proper resolution authorizing this change was passed. It reads as follows:

"Be it resolved, that the American National Bank, Nashville, Tennessee, be, and it is hereby, designated a depository of this Corporation and that funds so deposited may be withdrawn upon a check, draft, note or order of the Corporation.

"Be it further resolved that all checks, drafts notes or orders drawn against said account be signed in the following manner: Nashville Christian Institute, J. E. Acuff, Treasurer."

Brother Burton discussed writing a letter explaining why the farm had not been purchased and explaining the work of the school as now operating. Brother Holmes suggested that the board consider the wisdom of developing a vocational or trade school.

Brother Burton suggested the need of an educational head for the school to insure the maintenance of academic standards. In this



January 7, 1944

connection Brother Keeble reported that the Institute had been recognized as an accredited high school for the present school year.

Brother Burton reported that Brother Trice had brought the books up to date and had established an adequate bookkeeping system, for which Brother Trice had been paid the sum of \$300. It was moved, seconded and unanimously passed that Brother Trice be employed temporarily as book-keeper at \$75.00 per month.

It was moved, seconded and unanimously passed that J. E. Acuff, special funds treasurer be empowered to issue checks to Robert E. Campbell, Treasurer, for the operating expenses of the Nashville Christian Institute when approved by Marshall Keeble, or someone acting in his stead.

It was moved, seconded and unanimously approved that the Institute's general account be transferred from the American National Bank to the Citizens Bank, checks hereafter to be signed by Robert E. Campbell as follows: Nashville Christian Institute, Robert E. Campbell, Treasurer. The secretary was instructed to write Brother Campbell and give him the authority to make this change.

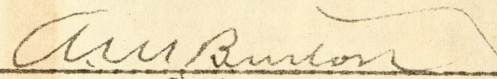
It was moved, seconded and unanimously approved that a list of the employees of the Nashville Christian Institute, with their salaries, be forwarded to the secretary and made a part of the minutes.

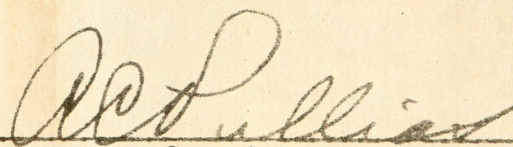
Brother I. C. Finley was unanimously elected to membership on the board. The secretary was instructed to notify Brother Finley of his election.

Brother Keeble gave a report of the school's activities, mentioning particularly a special short course for preachers which is now in progress.

The accompanying report of J. E. Acuff is hereby made a part of the official minutes of the Corporation.

Their being no further business the meeting adjourned.

  
Chairman

  
Secretary



FACULTY AND STAFF

W.M. KEEBLE					
E.F.N. Tharpe	100.00		Per School	month	
Annie C. Tuggle	60.00		"	"	"
Richard A. Otey	30.00		"	"	"
Willie B. James	60.00		"	"	"
Katie C. Lewis	60.00		"	"	"
Abigail Staples	60.00		"	"	"
L. Frances Dozier	12.00		"	"	"
Beatrice Harris	30.00		"	"	"
S.H. Hall					
S.L. Pittman					
M. Campbell					
A. Trice					
B. JORDEN			9.00	Per 2 hrs	
B. Greer			5.00	" "	
H. Byron	10.00		Per month		



*Copy into minutes*

January 1, 1944

To the Board of Directors of the Nashville Christian Institute:

Financial report

Attached is statement of funds received and disbursed by me. In a few cases it was not possible to make out clearly the names which were written by contributors on lists turned over to me; therefore, some of the names are probably incorrect. In so far as possible all contributions have been acknowledged by postal card.

Audit

The treasurer's report should, I think, be audited at least once a year or oftener if the Board so desires. I shall be glad to display bank ledger sheets, cancelled checks and other records to any individual committee or firm the Board may designate to make an audit.

Depository

I opened an account at the American National Bank in the name of J. E. Acuff, Treasurer, Nashville Christian Institute. In this form the account is under my control. It should, I think, by proper resolution by the Board be changed to Nashville Christian Institute, J. E. Acuff, Treasurer, so as to place it under the control of the corporation. Attached is blank form in use by the American National Bank containing proper wording for resolution.

Life and Casualty stock

A certificate for 2500 shares of the capital stock of the Life and Casualty Insurance Company issued to Nashville Christian Institute on November 4, 1943, having been transferred from A. M. Burton, and a certificate for 2500 shares, a 100% stock dividend on the above shares, issued to Nashville Christian Institute on November 12, 1943, are in my personal safety deposit box #1276 at the Nashville Trust Company. A certificate for 750 shares and a certificate for 50 shares made to Nashville Christian Institute on December 1, 1943, transferred from A. M. Burton, was endorsed and delivered to George B. Graves, upon order of the Executive Committee.

Pledges

Brother Keeble has sent in many of the contributions represented on the attached report, and a number of pledges have been received from him and from other sources. The Board should, I think, make some arrangements to follow up and collect all pledges. I hardly have the time or stenographic help necessary to do this work. I shall be glad to make up a list of unpaid pledges at any time.

Expenses

I have incurred \$12.21 expense for postage and other incidentals up to the present time, which amount I am donating.

Respectfully submitted

  
J. E. Acuff, Treasurer



FINANCIAL REPORT - J. E. ACUFF, TREASURER, NASHVILLE CHRISTIAN INSTITUTE

FOR YEAR 1943

Total receipts, as per itemized list attached,

\$6,138.03

These receipts may be logically divided as follows:

Gifts or contributions	\$4,882.98
From Central church for library	50.00
Tuitions	455.05
Dividend Life and Casualty stock	750.00
Total	<u>6,138.03</u>

6,138.03

DISBURSEMENTS

1. May 26 - Robert E. Campbell, Treasurer, library	\$ 50.00
2. June 8 - P. H. Black - painting	21.00
3. July 6 - Pittsburg Plate Glass Co. - paint	212.47
4. " 16 - E. G. Kelly - painter	200.00
5. Aug. 20 - Jacobs Lumber Company - lumber	17.94
6. " 27 - E. G. Kelly - painter	250.00
7. Sept. 17 - E. G. Kelly - painter	200.00
8. " 24 - Peter King - guttering and downpipe	65.00
9. Oct. 11 - E. G. Kelly - painter	184.65
10. " 25 - George Benjamin - refund - was listed as gift instead of tuition	15.00
11. " 29 - Teachers' salaries:	
Katie C. Lewis	59.76
Annie C. Tuggle	59.76
Abigail Staples	45.00
Beatrice Harrison	30.00
E. Frank N. Tharpe	90.40
A. C. Holt	98.56
Frank Dozier	8.00
Mrs. Willie B. Jones	58.40
Robert Campbell	5.17
Total	<u>455.05</u>
12. Dec. 21 - The Reubens Company - shades	127.30
13. " 22 - Pittsburg Plate Glass Co. - paint	167.44
14. " 23 - Robert Campbell, Treasurer	<u>500.00</u>
Total disbursements	<u>2,465.85</u>

2,465.85

Cash on hand December 31, 1943

\$3,672.18



Postal Unit 4

January 12, 1944

Mr. I. C. Finley  
May Hosiery Mills  
Nashville 10, Tennessee

Dear Brother Finley:

On behalf of the Board of Directors of the Nashville Christian Institute I am pleased to inform you that you were unanimously elected to membership on the Board on Friday, January 7, at the quarterly meeting of the Directors. Those of us who are already members of the Board will count it an honor to serve with you in that relationship.

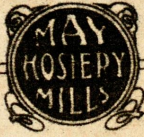
The school is making splendid progress. I am sure that in the years to come its influence for good among our colored people will be immeasurable.

Your brother in Christ,

Athens Clay Pullias, Secretary  
Board of Directors  
Nashville Christian Institute

ACF:MFB





# May Hosiery Mills

NASHVILLE, TENNESSEE

Jan. 27, 1944

EXECUTIVE OFFICES

Mr. Athens Clay Pullias  
Secretary, Board of Directors  
Nashville Christian Institute  
Nashville, Tennessee

Dear Brother Pullias:

I am pleased to express in writing, as I have already done verbally, my sincere appreciation for election to the Board of the Nashville Christian Institute.

I am grateful both for being chosen by the members of the Board and for the opportunity of serving in such a worthy cause as I am sure that none of us know of any group who is more receptive to Christian training and more appreciative for assistance given than the faculty and students of this institution.

This, of course, is a cause in which we are all interested in serving, to the glory of God, to the best of our ability.

Fraternelly yours,

*J. C. Kinley*

ICF:IM



Postal Unit 4

January 12, 1944

Mr. J. E. Acuff  
Life and Casualty  
Nashville 3, Tennessee

Dear Brother Acuff:

According to instructions from the Board of Directors of the Nashville Christian Institute you are hereby empowered to issue checks for operating expenses to the Nashville Christian Institute, Robert E. Campbell, Treasurer. The requisitions upon which you shall issue these checks must be signed by Marshall Keeble or someone acting in the stead of Marshall Keeble.

This letter constitutes your authority for issuing such checks from the funds which you hold for the Institute.

Your brother in Christ,

Athens Clay Pullias, Secretary  
Board of Directors  
Nashville Christian Institute

ACP:MFS



Postal Unit 4

January 12, 1944

Mr. Robert E. Campbell  
1404 Jefferson Street  
Nashville 8, Tennessee

Dear Brother Campbell:

On instructions from the Board of Directors of the Nashville Christian Institute you are hereby authorized to transfer the account of the Institute from the American National Bank to the Citizens Bank of this city. This new account shall be opened in the following name:

Nashville Christian Institute  
Robert E. Campbell, Treasurer

The checks shall bear the signature as follows:

Nashville Christian Institute  
Robert E. Campbell, Treasurer

This letter constitutes your authority for making this change.

Your brother in Christ,

Athens Clay Pullias, Secretary  
Board of Directors  
Nashville Christian Institute

ACP:MFS



January 14, 1944

American National Bank  
Nashville 3, Tennessee

Gentlemen:

Being the duly and qualified secretary of the Board of Directors of the Nashville Christian Institute I hereby certify that a resolution was adopted at a regular meeting of the Board of Directors of the said corporation, held in accordance with its by-laws, designating the American National Bank of Nashville, Tennessee as a depository of the corporation, and the style of the account being as follows:

Nashville Christian Institute  
J. E. Acuff, Treasurer.

Checks on the account shall be signed:

Nashville Christian Institute  
J. E. Acuff, Treasurer.

The American National Bank is hereby authorized to honor all checks so drawn on the account of the corporation.

Sincerely yours,

Athens Clay Fullias, Secretary  
Board of Directors  
Nashville Christian Institute

ACP:KTS



January 14, 1944

Mr. J. S. Acuff  
Life and Casualty  
Nashville 3, Tennessee

Dear Brother Acuff:

On instructions of the Executive Committee of the Board of Directors of the Nashville Christian Institute you are hereby authorized and instructed to pay the salary of Marshall Keeble, President of the Institute, directly from the funds which you hold. The amount of this salary is \$200 per calendar month.

Your friend and brother,

Athens Clay Pullias, Secretary  
Board of Directors  
Nashville Christian Institute

AM:MS



Executive Committee - N. C. I.

Tuesday, Jan. 1, 1944.

1. Bro. Burton inquired if building is insured - suggested Bennett & Corley -
2. Discussion of employment of Boatright -  
Salary \$100.<sup>00</sup> per month - Bro. Keble feels he'll fit in. - to be bookkeeper & registrar - O. K. ed -

Executive Committee - N. C. I.

Monday, Jan. 31, 1944

Discussion - Bro. Price to take new job, but Bro. Price to help Boatright at end of each quarter - Boatright to take work which Bro. Price now has - O. K.

Keble is instructed to appoint proper supervisors - write Keble -



Postal Unit 4

January 18, 1944

Mr. J. H. Acuff  
Life and Casualty  
Nashville 3, Tennessee

Dear Brother Acuff:

On instructions from the Executive Committee of the Board of Directors of the Nashville Christian Institute, you are hereby authorized to pay the salary of Marshall Keeble, well known minister of the churches of Christ, out of the funds of which you are treasurer. The salary to be paid is \$200 per month.

In addition, you are authorized to pay from these funds the traveling expenses of Brother Keeble when these are properly verified to you.

Your friend and brother,

Athens Clay Pullias, Secretary  
Board of Directors  
Nashville Christian Institute

ACP:MFS